

# BARNBY VILLAGE COMMITTEE

## Minutes of Barnby Village Committee Meeting held on Thursday 20th January 2022 at 7:00pm in the Village Hall.

Attendees: Jackie Parker (Chair), Derick Parker, Graham Bett, Andy Rowding, Nancy Clipsham, Vicky Appleby, Gill Powell, Marie Burgess, Jeanette Barlow, Helen Cowlan (Clerk).

### 1. Apologies for absence.

None

### 2. Approval of minutes of the last meeting

The minutes of the meeting held on 18<sup>th</sup> November 2021 were approved as being a true record of the meeting -proposed GP, seconded MB.

### 3. Matters arising from the minutes

- *Marquee* – Clerk liaising with DP for ordering and delivery of marquee which is in stock.
- *Licensing* – Temporary Events Notices applications need at least 10 working days notice.
- *Risk Assessment* – DP has updated the Risk Assessment to reflect current guidelines – approved by JB and Clerk.

### 4. Finance report

Wreathmaking – generated £105 income which JB gave to Clerk to pay in. 15 tickets were sold (£225) with costs for Yvette (£60) and food / canapes (£60).

Overall, year to date, expenditure exceeds income by approx. £1500.00 so it is important to generate as much income as possible going forwards.

### 5. Events

#### i) Live & Local (Feb)

Posters are up, leaflets delivered to all households, and there is the potential to promote more widely if needed e.g. Coddington. There are 11 tickets left to sell (out of 46). The cost of the event has been reduced due to a reduction in seats / tickets to sell. It was felt that lower numbers should be maintained as this is what has been advertised, and potentially encouraged attendance. For previous events, alcohol has been purchased out of money from ticket sales - DP to liaise with Clerk. Clerk will organise Temporary Events Notice.

#### ii) Inter-Lanes Quiz (March)

The event will be 'bring your own' for drinks, although it may also be possible to run a bar / sell stock left from the Live and Local Event. VA will create posters which can go up after the Live and Local event. It is hoped that teams from each lane/street will enter, with donations being given as entry fees on the night. **Action - Clerk to add event to website(s).**

#### iii) Jubilee (June)

The main event will be on the Saturday only, and will be advertised from Easter. Food to be served at approx. 4pm as an afternoon tea / buffet that will include options for the children, and ideally having everyone sitting together. This will enable much of it to be prepared in advance, and people could be encouraged to volunteer to make cakes. Pricing – under 4s free, 4-10 yrs £1, adults £12, with some focus on need to raise funds for the Hall as well as celebrating the Jubilee. Key costs – music £350+£200, marquee £385, which totals £935 + toilets. Breakeven point is 100 tickets with the target to sell 140. Sunday – support national plans for street parties / bring your own food picnic-style events. It was suggested that an action list be created to track who is doing what, and that volunteers will need to be recruited to help prepare and clear away as well as for on the day.

**Actions – Clerk to circulate info about the national plans and consider if / how street could be closed; DP will update poster design with ideas (photo of Queen, and add games / entertainment) and make tickets; MB and DP will circulate flyers and sell tickets in early May; NC and VA to plan / organise the raffle including donations for prizes and JP to purchase 'big' prizes (budget £25); JB to source Jubilee themed bunting and balloons.**

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## 6. 100 Club

Initial ideas included to ensure tickets are purchased for the year (in advance), and that draws take place at meetings. Cash will be withdrawn to pay prizes. **Actions – Clerk to chase NSDC on their position in terms of regulations, and to research similar schemes in the area (e.g. Church, Coddington, Balderton).**

## 7. New Proposals

- i) Cheese and Wine evening – GP to organise event on 1<sup>st</sup> October – details tbc.
- ii) Horticultural Show – date agreed as 3<sup>rd</sup> September.
- iii) Bonfire Night – November – tbc.
- iv) Possible event for Easter – GP to bring proposals to next meeting.

Additionally:

- *Facebook* - GP will organise for updates to go out on Facebook (Live and Local, Quiz, Jubilee save the date).
- *Future events* - DP encouraged members to create and run their own events, which he would be happy to provide support / guidance for as needed.
- *Speedwatch* – Clerk requested contact from anyone who wishes to be part of the Speedwatch Scheme so training can be organised.
- *Newsletter* – JB to organise the next newsletter.
- *Storage of documents* – VA has old minutes to pass on / store. **Action – Clerk to double check how long they need to be kept for.**

## 8. Date of Next Meeting

24<sup>th</sup> March 2022 at 7pm.

Meeting ended at 20.10

.....Chair  
Date