

BARNBY IN THE WILLOWS PARISH COUNCIL

PARISH COUNCIL MEETING 19TH MAY 2020 at 7:00pm.

Please note that due to the COVID-19 Lockdown, the meeting will be held online. If you wish to join the meeting, please contact the Clerk for information.

This meeting will be to review finances for the end of year / audit process, and to authorise payments only – for any other matters please contact the Clerk.

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Contributions from the public, District and County Councillors.
4. **Approval of minutes** – of the Parish Council meeting held on 12th March 2020.
5. **Matters arising from the minutes** – unless urgent, matters arising will be carried forward to the next meeting
 - a) Approval of Internal Auditor – confirmation previously done by email (formal approval to be done)
6. **Finance** – review financial issues / authorise payments
 - a) Approval of Financial Regs – amended to include online banking
 - b) Annual approval of Accounts (inc bank reconciliation) and assets list for the year ended 31 March 2020
 - c) Approval of Certificate of Exemption for the year ended 31 March 2020
 - d) Approval of the Annual Governance Statement for the year ended 31 March 2020
 - e) Approval of the Accounting Statements for the year ended 31 March 2020
 - f) Payments:
 - HMRC PAYE - £205.95 (Caretaker £62.40, HC £73.20, YW £70.35) – clarification of amount
 - Vulcana Gas (heater servicing) £170.40
 - Water Plus £11.32
 - Refuse Collection 2020/21 £94.90 (for payment in April)
 - Zurich Insurance – 1 year £736.99, 3year £712.72, 5 year £688.49
 - Wave (Anglian Water) £9.59
 - Mowing expenses (fuel – April) £11.26
7. **Date of the next Parish Council Meeting – tbc**

Please note that in line with Government guidelines, annual meetings have been suspended until 2021. Future meetings will be agreed as required during the lockdown period. As restrictions ease, the Parish Council will assess when meetings can return to normal.

...*Helen Cowlan*.....Parish Clerk

Parish Clerk: Mrs Helen Cowlan Tel: 07905 787086

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Please note – Clerk Yvette Wellard is in the process of handing over the Clerk role to Helen Cowlan – both will have access to emails during this time – thank you.