

# Barnby in the Willows Parish Council

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## **Minutes of the Annual Parish Council Meeting held on 9<sup>th</sup> May 2019 in the Village Hall at 7.30pm.**

### **Present.**

Members: Cllrs Janette Barlow (Chairman), Jackie Parker, Graham Bett,  
Carina Jukes, Ben Powell, Carol Speakman.  
In attendance: Yvette Wellard (Parish Clerk), District Cllrs Betty Brooks and John Lee.

### **PC/20/19 Declarations.**

Declarations of Acceptance and Registers of Interests were completed and signed by all Cllrs. There were no declarations of interest for items on the agenda.

### **PC/21/19 Apologies.**

Apologies for absence were received from Cllr Chaplin and Co Cllr Dobson.

### **PC/22/19 Election of Chairman and Vice Chairman**

Two proposals for the office of Chairman were tabled. Following a nomination by Cllr Bett, it was **RESOLVED** by a majority vote that Cllr Janette Barlow should continue as Chairman.

Proposed by Cllr Barlow, it was unanimously **RESOLVED** to elect Cllr Jackie Parker as Vice Chairman.

Both Cllrs signed Declarations of Acceptance.

### **PC/23/19 Public and County Council Contributions**

There were no members of the public present.

Cllr Bett asked about the District Council's investment in the re-development of the Robin Hood Hotel site in the town centre and Cllr Lee provided a full explanation of how financial decisions had been reached by the Council.

Cllr Bett also expressed concern about the rapid development in villages and surrounding areas without adequate provision of facilities to meet the growing population. The District Cllrs agreed that it was a serious issue and assured the meeting that they would both continue to campaign for these matters to be addressed.

*Cllr Lee left the meeting.*

### **PC/24/19 Minutes of the March Parish Council Meeting.**

Proposed as correct by Cllr Barlow, the minutes of the Parish Council meeting held on 14<sup>th</sup> March were approved and signed by the Chairman.

### **PC/25/19 Matters Arising from the Previous Minutes**

There were no matters arising from the minutes.

### **PC/26/19 Annual Reviews**

Copies of the Standing Orders, Financial Regulations, the Asset Register and Risk Assessment had been previously circulated. There were no changes.

### **PC/27/19 Review of Committee Memberships**

Membership of the Village Committee for 2019-20 was approved as follows:

Vicky Appleby, Derick Parker, Lyn Woodfield, Barbara Hill, Gill Powell, Graham Bett  
Jackie Parker, Sylvia Graham, Margaret Lee, Paul Harrison and the Chairman and Clerk,  
ex-officio.

*Cllr Brooks left the meeting.*

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## PC/28/19 Finance

- a) The Annual Accounts compared against the budget for year ending 31<sup>st</sup> March 2019 and the bank reconciliation were approved by the Council.  
Asset List - On a proposal by Cllr Powell, it was **RESOLVED** that the phone box which had been purchased for £1 should be added to the assets at its insurance value.
- b) The Annual Governance Statement was read out. Cllrs' responses were recorded as all positive, and the statement was signed by the Chairman.
- c) The Annual Accounting Statement was agreed subject to the addition of the phone box to the value of assets.
- d) Approval of Auditor - It was agreed that Ms Belina Boyer would be appointed as the internal auditor.
- e) Finance Report at 30<sup>th</sup> April 2019 - £500 would be transferred from the Parish Council to the Village Hall account to supplement income from lettings and events for 2018-19. The next agenda would include a review of the 2019-20 budget to make adjustments for the rates exemption.
- f) It was agreed that Cllr Parker and Cllr Jukes should be included on the bank mandate as signatories in addition to Cllr Barlow and Cllr Bett.
- g) Authorisation of Payments - the following payments were agreed:

Clerk's salary April & May	£ 156.40
New printer	£ 29.99
Fuel for mowing	£ 13.08
LMS – mower repairs x 2	£ 91.98
Zurich Insurance	£ 708.02
Vulcana Gas – annual inspection	£ 170.40
Water Plus	£ 27.47
Malcolm Lane – Village signs	£6,144.00

## PC/29/19 Committee Report

- a) Live and Local – Proposed by Cllr Bett, seconded by Cllr Jukes, the Parish Council unanimously agreed to support the Committee's application for a Live and Local performance in the Village Hall at a cost c.£400, which would be recouped from ticket and bar sales.
- b) Party on the Green – The event would follow a similar pattern to the previous two years. The Parish Council agreed to the Committee's request to remove part of the fence between the Green and the sports field to provide more space for the entertainment.
- c) Sale of Alcohol – It was confirmed that the sale of alcohol in the Village Hall was covered by the annual licence with Cllr Barlow as the designated premises' manager. The Clerk would apply for a Temporary Events Licence for the Village Green Party sales.
- d) Events - The St Patrick's Supper had been cancelled due to poor ticket sales. The Easter Egg hunt raised £88.50. A Summer Lunch was planned for July, the Horticultural Show in September and Fireworks Night in November.

## PC/30/19 Village Hall

Cllr Speakman felt that more focus should be on preserving the Grade II listed Village Hall. Attention was drawn to loose brickwork at the front of the building and the main door which needed sanding and re-oiling. The Clerk would discuss with the Caretaker. Sources of income for listed buildings would be researched for future meetings.

## PC/31/19 Village Green

Cllrs agreed that they did not want the County Council to mow the Village Green. Having been told that the Green is an adopted public highway, the Clerk would enquire whether the Parish was entitled to a financial contribution from County for its upkeep. The Clerk will liaise with Frank Fearn, ViaEM on which grass verges should be cut by them.

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**PC/32/19 Roads, Footpaths, Environment**

It was agreed that Barnby would enter the Best Kept Village Competition.  
The remaining items under this heading were deferred to the next meeting due to time.

**PC/33/19 Web Site and Newsletter**

Discussion on future arrangements for the web site and village newsletter were deferred to the next meeting.

**PC/34/19 Matters Arising from the Annual Parish Meeting**

The Clerk would follow up points raised at the APM and report to the next Parish Council meeting.

**PC/35/19 Correspondence**

New Councillor Training courses: As the training budget only provided for one place and Cllr Speakman had previously served elsewhere as a parish councillor, it was agreed to ask Cllr Chaplin if she would be prepared to attend one of the NALC courses.

**PC/36/19 Dates of Meetings**

Following a discussion, it was agreed to continue holding bi-monthly meetings of the Parish Council, but with one extra meeting in June this year because of the high volume of business, including the deferred items from the May agenda. The meetings for the coming year will be on Thursday evenings as follows:

2019: 13<sup>th</sup> June, 11<sup>th</sup> July, 12<sup>th</sup> September, 14<sup>th</sup> November.

2020: 16<sup>th</sup> January, 12<sup>th</sup> March.

*The meeting closed at 9:30pm*

.....Chairman.

Date.....