

DRAFT

Minutes

Barnby in the Willows Village Committee Meeting

Held on Monday January 14th @ 14.00 hrs

@ Barnby in the Willows Village Hall

Present - Margaret Lee – ML
Jannette Barlow – JB
Yvette Wellard – YW
Derick Parker – DP (Treasurer)
Jackie Parker – JP (Secretary)
Vicky Appleby – VA (Deputy Chairman)
Silvia Graham – SG
Gill Powell – GP
Lynn Woodfield – LW
Les Chaplin – LC (Chairman)
Graham Bett

Apologies - Barbara Hill – BH

- 1. Approval of minutes of meeting held on the 10th December – LC** – Pointed out that the data base was discussed at the previous meeting but not shown in the minutes but agreed it will be covered in the agenda. The minutes were then approved.
- 2. Matters Arising** – There were several matters arising, it was agreed these could be covered in the main agenda.
- 3. Food Hygiene Refreshers – LC** - to enquires of his wife Karin Chaplin (**KC**) if she could do a refresher for those who already have their Food Hygiene Certificate,
- 4. Allergies – JB** raised the subject of allergies which is separate to food hygiene, **JB** - agreed to down load a current list of allergies/allergens to be clearly displayed in the catering area for volunteer catering staff to be aware of and take any necessary precautions.

5. **Finance** – **YW** gave an account of Village Hall and Village Projects YTD. **DP** raised the subject of VAT refunds split/allocation, an animated discussion followed. **JB/YW** – agreed to take this issue to the Parish Council, where a definitive solution may be found.
6. **Future Village Events** –
- A. **Quiz Night** – **VA** is lead organiser for this event, she has been contacting potential attendees to agreed four teams and captains, further she has agreed her telephone number can be the contact point (01636 626312) The date has been agreed the 2nd February 2019, to be held at the Village Hall commencing at 19.00 hrs. **VA GP**– Will organise cheese and biscuits. Donations will be asked for. Attendees to bring their own beverages. **DP** – agreed to produce posters and site them around the village.
- B. **St Patricks Day** – To take place on the 16th March 2019. It was agreed that a two-course meal; main (with soda bread) and dessert, would be served, with Irish Coffee to follow. People should not bring their own beverages, rather we will have a bar selling, Guinness, beer, wines, etc, **DP** .– will be i/c the bar, **LC** will assist Five people, **VA, JP, KC, YW, GP** , - will each do eight portions of Irish Stew and Soda Bread. **KC** -will down load a recipe and circulate to the others so an agreed Irish Stew can be delivered. **GP** -will explore the various vegetarian options and deliver the same. **ML/JP/YW** – will explore various Irish desserts and deliver the same. **YW** – will be i/c the Irish Coffee, further **YW** will source Irish music to be played during the event. **LW** - will provide table decorations NTBD. **DP** will be i/c a game, heads and tails, where each attendee will pay £1 to take part in the chance to win a bottle of Jamison’s Irish Whisky. **DP** – will also produce tickets and posters for the event. Various games and entertainment will be discussed at and planned at a separate meeting **All - (St Patricks Day planning meeting) to be held on the 4th March 2016 @ 14.00 hrs, @ the Village Hall**
- C. **Live & Local** – **LC** - gave an update on live and local, reviewed the various documentation that he had sent to all BVC member related to the potential performances in the Village Hall. The committee unanimously agreed that **LC** – could sign the Promoters Agreement with Live and Local. **LC** – Demonstrated that at least 60 people could be seated (a requirement for NCC) **DP** – will provide a floor plan, these will send on to Live and local. A Promoters networking event is to be held at North Muskham on the 17th March, following a discussion it was agreed that the following committee members would attend **LC, GP, DP, YW**, DTBC.
7. **Gateway Signs** – **LC/YW** should have the final meeting with the designer tomorrow to sign off the design. The District Council have offered a replacement gateway sign for Newark Road, **YW** – will meet with the Mike Keeling and see if she can barter to have the finger sign repaired/replace instead **LC** ask if he could attend the meeting, **YW** will confirm.
8. **Village Hall maintenance** – Small business rate deduction, refuse collection, was all referred on to the Parish Council.

9. **Data Base – LC** – asked both **YW/JB** if they could email their various data bases/contact lists, and politely enquire if we could on occasions contact them via their emails to inform them of activities and events happening in the village, both agreed to do this.

10. **Matters of immediate note – DP** -shared with the meeting several very good suggestions for events in the future, it was proposed that he put these down as an agenda item at a future meeting and circulate the suggest prior to the meeting.

a) It was discussed and agreed that further 'defib' training would be taken back to the Parish Council for consideration, as there are costs involved.

1. **Date, time & venue of next meeting – 11th February, 14.00 hrs @ The Village Hall**

2. **Meeting close @ 16.00 hrs.**

Chairman..... Date.....