

**Minutes of the Annual Parish Council Meeting held on 10<sup>th</sup> May 2018  
in the Village Hall at 7.45pm.**

**Members present.**

Cllrs Janette Barlow (Chairman), Jackie Parker, Graham Bett, Celia Derbyshire, Carina Jukes, Joanne Woolley.  
In attendance: Yvette Wellard (Parish Clerk), Co. Cllr Maureen Dobson

**PC/26/18 Apologies.**

District Cllr Johnathan Lee, and Cllr Ben Powell.

**PC/27/18 Declarations of Interest.**

There were no declarations of interest.

**PC/28/18 Election of Chairman and Vice Chairman**

It was proposed by Cllr Jukes, seconded by Cllr Derbyshire and unanimously agreed that Cllr Janette Barlow be elected Chairman of the Parish Council for a second term of office. Proposed by Cllr Bett, seconded by Cllr Jukes, Cllr Jackie Parker was unanimously elected as Vice Chairman.  
Both Cllrs signed Declarations of Acceptance.

**PC/29/18 Public and County Council Contributions**

There were no members of the public present.

Cllr Dobson, having given a grant of £400 towards the purchase of new gateway and speed warning signs, urged the Council to action the installation as soon as possible. It would be another 2 years before STW completed works in the area and there had been a big increase in the volume of traffic cutting through the lanes. Another 3,000 houses were to be built at Fernwood which would also impact on traffic.

Following on from issues raised at the Annual Parish Meeting, Cllr Dobson suggested that the Council obtain some of the new anti-dog fouling posters from the Keep Britain Tidy Group.

*Cllr Dobson left the meeting.*

**PC/30/18 Minutes of the March Parish Council Meetings**

Proposed as correct by Cllr Jukes, seconded by Cllr Parker, the minutes of the Parish Council meetings held on 8<sup>th</sup> and 29<sup>th</sup> March were approved and signed by the Chairman.

**PC/31/18 Matters Arising from the Previous Minutes**

**PC/15/18** - Cllrs noted that Long Lane had been cleared of much of the litter.

**PC/24/18** – Church Cottage Planning Application. The Clerk reported that the NSDC Conservation Officer's report had agreed with the Parish Council's opinion that the style of the proposed alterations was out of character.

**PC/32/18 Annual Reviews**

Copies of the Standing Orders, Financial Regulations, the Asset Register and Risk Assessment had been previously circulated. Cllrs agreed that no changes were needed.

**PC/33/18 Review of Committee Memberships**

Memberships for 2018-19 were approved as follows, with the PC Chairman and Clerk ex-officio:

Village Hall Committee

Vicky Appleby (Chairman)  
Lyn Woodfield (Secretary)  
Barbara Hill  
Gill Powell  
Derek Parker  
Graham Bett  
Sylvia Graham  
Margaret Lee

Village Events Committee

Les Chaplin (Chairman)  
Derek Parker (Treasurer)  
Howard Roberts  
Glen Woolley  
Vicky Appleby  
Jackie Parker  
Sue Roberts

**PC/34/18 Finance**

- a) The Annual Accounts for 2017-18 having been previously circulated were agreed.
- b) The Annual Governance Statement was read out. Cllr's responses were recorded, and the statement signed by the Chairman.
- c) The Annual Accounting Statement was agreed and signed by the Chairman.
- d) Approval of Auditor - It was agreed that Mr Tom Maguire would be appointed as the internal auditor. Cllrs noted that Mr Maguire had indicated that this would be his final year of auditing the parish accounts.
- e) Finance Report for April and May – the Clerk reported on the national pay scale increase on the Clerk's current SCP 15 from £8.717 to £8.873 per hour.  
£500 had been promised as a result of the Parish Council's application for a share of Revolt's surplus funds which was to be used for the new road signs. Payment would be received when invoices for the work were submitted to the Revolt administration team.
- f) Authorisation of Payments - Proposed by Cllr Derbyshire, seconded by Cllr Parker, the following payments were agreed:

Clerk's salary April & May	£ 149.60
Fuel for mowing	£ 12.87
Zurich Insurance – PC and Village Hall	£ 670.05

**PC/35/18 Village Hall**

- a) Village Hall Committee  
Following the Cttee's request for a combined Village Committee, it was agreed that the two committees should reach an agreement for recommendation to a future PC meeting.  
The Easter Egg Hunt had been a very popular event and raised £72. The 1950s tea planned for 12 May had been cancelled due to lack of support.
- b) Maintenance  
It was agreed that the main hall should be redecorated. The Clerk was authorised to buy paint in neutral tones and the work would be done by volunteers.  
The annual spring clean was over-due and the VH Cttee would be asked for volunteers.
- c) Lettings  
Line dancing which was the only regular use of the hall was to finish as numbers had declined. The Parish Council discussed ways of promoting the hall and it was agreed to hold an open evening with refreshments once the main hall had been decorated.

**PC/36/18 Village Green and Playing Field**

- a) Les Chaplin submitted his monthly report on the Village Green. Regrettably, he was still clearing dog mess from the Green and field before mowing.
- b) Cllrs expressed disappointment that the telephone kiosk had still not been painted or the defibrillator sign put up. Cllr Parker reported that Mr Derek Parker had now organised a working party and it would be completed very soon.

**PC/37/18 Village Events Committee**

- a) Party on the Green - arrangements for 2<sup>nd</sup> June were well underway. The Clerk confirmed insurance cover was in place and that the temporary events' licence and road closure consent had been obtained.
- b) Gateway signs – It was expected that the proceeds from the Party on the Green would complete the fund raising needed for a decorative gateway sign on Long Lane. Newark Road would also get a new sign, incorporating a speed warning. Artwork for the signs would be circulated for approval by the Parish Council.

**PC/38/18 Roads, Footpaths, Environment**

- a) It was agreed that Barnby would enter the Best Kept Village Competition again. The Clerk was asked to request a replacement street name sign for Dark Lane which had been missing for some time.
- b) Some Cllrs felt that the pot hole repairs on Newark Road were unsatisfactory. Some holes had been missed and some repairs were breaking up, and should be reported to Highways again.

- c) The stile at the end of the footbridge on the public footpath across the R Witham had been vandalised and thrown into the river. Cllr Jukes said that as this was on their land, they had reported it to Lincs CC who had advised a temporary repair by the landowner to restrict cattle until they could replace the stile with a gate - scheduled for October.

**PC/39/18 Safer Neighbourhood Group**

The next Safer Neighbourhood Group meeting would be held in Barnby on Wednesday 11 July at 7:30pm. At the last meeting, the police had asked members to consider an amalgamation of the group with the Collingham area group for ease of administration. This would be discussed at the July meeting.

**PC/40/18 General Data Protection Regulations**

The new GDP rules would come into effect on 25 May. A data audit, privacy notice and new data protection policies would be circulated to Cllrs for information and formal adoption at the next meeting. The Parish Council would be required to register with the Information Commissioning Office for a fee of £35. Cllrs completed their individual security checklists.

**PC/41/18 Matters Arising from the Annual Parish Meeting and for Immediate Note**

- a) Noticeboard - Cllrs discussed the most effective place for a new noticeboard for the Parish Council. Members were divided on whether a shared noticeboard at the front of the church railings would be a good location, and no conclusion was reached.
- b) Dogs – The Clerk would monitor reports of strays and contact the dog warden if there were problems. It was suggested that there should be more dog bins – locations to be discussed at the next meeting.

**PC/42/18 Correspondence**

There were no items of correspondence.

**Date of the next Parish Council Meeting:** Thursday 12 July at 7:30pm.

The meeting closed at 9:25pm

.....Chairman.

Date.....