

**Minutes of the Annual Parish Council Meeting held on 14th May 2015
in the Village Hall at 7.30pm.**

Members present:

Cllrs Graham Bett, Dave Shaw, Janette Barlow,
Celia Derbyshire, Robert Jones, Carina Jukes.
In attendance: Yvette Wellard (Parish Clerk). 2 members of the Parish.

PC/50/15 Apologies:

Apologies were received from District Cllr Johnathan Lee who was attending a meeting at Kelham Hall and from Co. Cllr Maureen Dobson.

PC/51/15 Election of Chairman and Vice Chairman

It was proposed by Cllr Shaw, seconded by Cllr Jones and unanimously agreed that Cllr Graham Bett be elected Chairman of the Parish Council. Proposed by Cllr Bett, seconded by Cllr Barlow, Cllr David Shaw was unanimously elected as Vice Chairman for the coming year. Both Cllrs signed their Declarations of Acceptance.

PC/52/15 New Membership

Following the uncontested Parish Council election, Carina Jukes had been duly nominated and was welcomed by the Chairman. Members signed their Declarations of Acceptance and submitted their Registers of Interests for publication on the web site.

PC/53/15 Public Contributions.

Mr Fred Hiscock reported that there had been no further problems of barking dogs.

PC/54/15 Minutes of the April Parish Council Meetings

Proposed by Cllr Barlow, seconded by Cllr Derbyshire, the minutes of the Parish Council held on 9th April were approved by the Council. Following the addition of Cllr Derbyshire's name to those present, the minutes of the planning meeting held on 27 April were proposed as correct by Cllr Shaw, seconded by Cllr Barlow and approved.

PC/55/15 Matters Arising from the Previous Minutes

- 37/15** The Clerk reported that the large motor home kept on Back Lane, although next to School House, one of the oldest buildings in the village, was not within the Conservation Area.
- 39/15** Despite visits by the police, the quad bike was still being used on the road and the waste ground behind the playing field. This has been reported to the police several times by the Clerk and by residents.
- 42/15** The Clerk had spoken to NSDC about the problem of dogs and horses on the Village Green and playing field. They recommended taking out a Dog and Horse Control Order.
- 43/15** The Clerk reported that the footbridge over the R Witham was the responsibility of Lincolnshire County Council for maintenance.
- 49/15 (Planning meeting)** The application for a portacabin had since been withdrawn. It was understood that the occupants of 1 Front Street intended to opt for permitted development. It was suggested that the Clerk write to the Case Officer to express the Parish Council's concerns about the lack of recognition of the Conservation Area.

PC/56/15 Approval of Standing Orders, Finance Regulations, Asset Register.

- a) Proposed by Cllr Shaw, seconded by Cllr Barlow, the Standing Orders which had been previously circulated were agreed without change.
- b) Proposed by Cllr Barlow, seconded by Cllr Derbyshire, the Finance Regulations were approved without change.
- c) The Asset Register prepared for audit was agreed and signed by the Chairman.
- d) Copies of a draft Risk Management Policy were circulated for discussion at the next meeting.

PC/57/15 Finance

- a) The final accounts and annual return for 2014/2015 were presented by the Clerk. Proposed by Cllr Barlow, and seconded by Cllr Shaw, the accounts were unanimously approved and signed by the Chairman.
- b) The Statement of Governance was read and agreed, and the annual return signed by the Chairman.
- c) It was agreed that the bank mandate should be revised as follows:
 - i) Remove Barbara Hill.
 - ii) Add Cllr Shaw and Cllr Derbyshire.
- d) Chairman's Allowance: It was proposed by Cllr Derbyshire, seconded by Cllr Barlow and unanimously agreed to set the limit of the Chairman's Allowance at £100 a year
- e) Proposed by Cllr Barlow, seconded by Cllr Jones, the following payments were approved:

Clerk's net salary, April	£ 68.93
Les Chaplin, mowing expenses	£ 36.78 (7 cuts)
NSDC – Refuse collection	£ 85.54
Zurich Insurance	£579.22
Performing Rights Society	£ 90.29
Vulcana – heater servicing	£144.00

PC/58/15 Parish Council Vacancy

The vacancy had arisen because Cllr Powell's nomination forms had not been submitted to the Returning Officer. As it had been his intention to stand again for election, it was proposed by Cllr Bett, seconded by Cllr Barlow and unanimously agreed to co-opt Cllr Powell to fill the vacancy.

PC/59/15 Planning

Application 15/00716/FUL – Installation of ground mounted solar panels, Manor Farm. There were no objections to the plans.

PC/60/15 Village Hall

- a) Village Hall Committee:

Membership of the Village Hall Committee was agreed as follows:

Vicky Appleby (Chairman), Dave Shaw (Secretary), Sylvia Graham, Barbara Hill, Gill Powell, Joyce Johnstone, Sylvia Hiscock, Marie Burgess.

Ex officio – Parish Council Chairman and Clerk.

- b) Caretaker:

It was proposed by Cllr Barlow, seconded by Cllr Derbyshire and unanimously agreed that the basic salary for the Caretaker would remain at £250 p.a. for contracted duties relating to preparing, opening, closing and checking the hall for lettings. Any extra maintenance work would be paid by prior agreement with the Parish Council. A revised contract to be agreed with Mr Morris and approved at the next meeting.

c) Key Holders:

It was confirmed that keys to the village hall were held by the Chairman, the Caretaker and Clerk, Cllr Barlow, Barbara Hill and Vicky Appleby.

PC/61/15 Village Green and Playing Field

- a) Les Chaplin's report recommended a feed and weed for the Village Green. Members accepted his advice and agreed to meet the cost.
- b) Members agreed to setting up a Control Order to keep dogs and horses off the Green. The Clerk would ask Barnby Manor Estates whether they would like the playing field to be included.

PC/62/15 Matters Arising from the Annual Parish Meeting / Immediate Note

There were no further reports for immediate note.
The Clerk and Cllr Dobson were following up matters raised at the APM.

PC/63/15 Correspondence, Newsletter and Web Site

There were no items of correspondence.
The Clerk would provide information on the new web site in the newsletter and highlight the facility to subscribe.

The meeting closed at 9:15pm

.....Chairman.

Date.....